PANJAB UNIVERSITY, CHANDIGARH
INTERNAL QUALITY ASSURANCE CELL

Minutes of the meeting of Internal NAAC committee members constituted and proposed by Prof. Amrinder Pal Singh, UIET, P.U Chandigarh, to discuss AQAR Criterion IV, NAAC, held at the office of Director, IQAC, Panjab University on 25/02/2020 (Tuesday) at 2:30 p.m.

Following member were present in the meeting

1. Prof. Amrinder Pal Singh,   UIET
2. Dr. Jivesh Bansal,   Library
3. Dr. Naveen Kumar,   UIAMS
4. Prof. Anuradha Sharma   Associate Director, IQAC
5. Dr. Sudhir Goyal   Sr. Programmer, IQAC

Following could not attend the meeting:
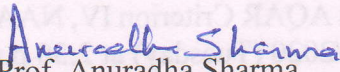
1. Dr. Amarjit Singh Naura,   Biochemistry
2. Dr. Kulwinder Singh   UBS
3. Dr. Mukesh Kumar,   CSE UIET
4. Dr. Sucha Singh,   USOL
5. Deputy Registrar,   Estate
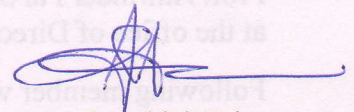6. Mr. Balram Sooden,   Programmer, Computer Centre

Prof. Anuradha Sharma welcomed all the members. Dr. Sudhir Goyal (Sr. Programmer, IQAC) apprised Criterion – IV of AQAR, NAAC to all the presented members. Further, he briefed all the prepared AQAR reports and its source of information for the session 2015-16, 2016-17 and 2017-18. The following discussions and suggestions were come out in the meeting for better implementation of criterion –IV of NAAC guideline as: -

1. NAAC seeks the details of augmentation in infrastructure facilities during the year. A provision of expenditure in the budget is made annually for maintenance and replenishment of physical facilities which will ensure their availability on a continual basis. It should be apprised to the department's IQAC in-charge so that there should be proper record maintenance of existing as well as newly added infrastructure during the year as per NAAC requirement.

2. NAAC demands the full utilization of e-resources by providing remote access to e-resources of the library. It is recommended that more efforts are put up to enhance the student accessibility of library resources such as remote access to e-resources of the library.

3. NAAC recommends deployment and usage of ICTs for a range of activities. Its edge should be given to students such as E-content developed by teachers: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc.

4. NAAC seeks the institution's procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, and classrooms. Departments/Centres should have a proper mechanism and

documentation for the regular upkeep of the infrastructure and promote the optimum use of the same.

5. It was also emphasized that more departmental meeting cum training is required with a work plan to achieve them. Further, there is a need to specify the checks and balances to evaluate the degree to which each of the tasks will be fulfilled.

Prof. Anuradha Sharma
Associate Director, IQAC

Prof. Ashish Jain
Director, IQAC